



# Juniata River Valley Chamber Leadership Institute Class of 2021

## REGISTRATION FORM

Applications are due no later than July 3, 2020  
Acceptance notifications will occur on or before July 17, 2020

Participant Contact Information (all information is confidential)

Name \_\_\_\_\_

Home Address \_\_\_\_\_

Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Place of Employment \_\_\_\_\_ Occupation \_\_\_\_\_

Business Address \_\_\_\_\_

Please list any allergies, health concerns, or special accommodations needed \_\_\_\_\_



*Tuition is \$750.00 for Chamber Members & \$850.00 for non-members. You can pay by check or credit card by calling the Chamber office at 717.248.6713.*

On separate paper please answer the following questions:

1. List past and present business, civic, community, and volunteer activities in which you have participated.
2. Please identify and discuss one particular issue, opportunity, or problem you feel is important to your community.
3. How will the Juniata River Valley Chamber Leadership Institute help you fulfill your aspirations as a leader in your community?

Provide a letter of recommendation discussing your qualifications to participate in Juniata River Valley Chamber Leadership Institute. Please include name and daytime phone number of the person providing the letter and include how you are acquainted.

*Return by Monday, July 6, 2020 to:*

JUNIATA RIVER VALLEY CHAMBER LEADERSHIP INSTITUTE  
1 West Market Street, Lewistown, PA 17044  
or email to [info@juniatarivervalley.org](mailto:info@juniatarivervalley.org)





# Juniata River Valley Chamber Leadership Institute Class of 2021 Code of Responsibility & Commitment Form

This form is due no later than July 3, 2020  
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## ATTENDANCE REQUIREMENTS:

- ◇ Class sessions run from 8 a.m.-4 p.m. **Each participant is expected to attend every class session in its entirety .**
- ◇ Unusual circumstances may require an excused absence. An unexcused absence, or missing more than 1 day of programming could result in dismissal from the program. Please notify the Chamber office at 717.248.6713. A missed class can be made up the following leadership year.
- ◇ Late arrivals and leaving early from a class session are tracked and are accumulated toward absences.
- ◇ Please check email the day before each class session for an inclement weather notice. If in doubt, contact the Chamber office at 717.248.6713.

## FINANCIAL OBLIGATION

- ◇ Tuition is **\$750.00** for Chamber Members and **\$850.00** for non-chamber members and **must be paid upon acceptance into the class.**
- ◇ Payment is **due in full by September 4, 2020. No exceptions.** Non-payment in full constitutes non-participating. Once classes have begun, there will be no refunds.
- ◇ Tuition checks are to be made payable to **Juniata River Valley Chamber of Commerce** with Leadership Institute on the memo line.

**DEADLINE:** Completed application and all required forms must be received by July 6, 2020.

## AGREEMENT

I have read, understand, and agree to abide by these requirements.

\_\_\_\_\_  
Signature Date



Employer's acknowledgement of employee's commitment to Leadership Institute and agrees to attendance requirements and financial obligations if applicable.

\_\_\_\_\_  
Signature Date



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